

CONTACT INFORMATION

STRAIT REGIONAL SCHOOL BOARD

Ford Rice, Superintendent of Schools: 902-625-7065

If your question, concern or comment is about:

- Board meetings and minutes
- Policies, policy planning and development
- Board governance
- Print and web communications
- New releases and media relations
- Freedom of Information and Protection of Privacy Act (FOIPOP)

Contact 902-625-7065

PROGRAMS AND STUDENT SERVICES

Sharon MacCuspic, Director of Programs and Student Services: 902-625-7083

If your question, concern or comment is about:

- Curriculum and instructional program
- Student behaviour and conduct
- Student achievement and evaluation
- Records and archives
- School Advisory Councils
- Race Relations, Cross Cultural Understanding and Human Rights
- International Students

Contact 902-625-7083

FINANCE

Chris Grover, Director of Finance: 902-625-7050

If your question, concern or comment is about:

- Budget and financial planning
- Purchasing
- Accounts Payable
- Payroll
- Technology Infrastructure

Contact 902-625-7050

HUMAN RESOURCES

Janice Gough, Director of Human Resources: 902-625-7081

If your question, concern or comment is about:

- Staffing and staff services
- Staff performance and evaluation
- Staff training and development
- Administration of collective agreements
- Employee relations
- Employee equity

Contact 902-625-7088 or 902-625-7081

OPERATIONS

Paul Landry, Director of Operations: 902-747-3647

If your question, concern or comment is about:

- Transportation services (bussing)
- Property services (buildings)
- Occupational Health and Safety
- Environmental management
- School renovations

Contact Transportation Services at 902-747-3645

Contact Property Services at 902-747-3647

Bussing emergency telephone number 902-747-3642
6:00 a.m. to 4:30 p.m.

To send an email to staff, please use the following as a guide —
firstname.lastname@srsb.ca. (ie: jane.doe@srsb.ca)

STRAIT REGIONAL SCHOOL BOARD MEMBERS

(h) home (c) cell

Jim Austin, Central Inverness

902-756-2728 (h); 902-631-1835 (c); jim.austin@srsb.ca

Francine Boudreau, East Richmond

902-631-5010 (c); francine.boudreau@srsb.ca

Chelsea Burke, West Guysborough

902-328-4018 (h); chelsea.burke@srsb.ca

George Kehoe, West Richmond

902-226-2839 (h); 902-631-5337 (c); george.kehoe@srsb.ca

Mary Jess MacDonald, South Inverness

902-625-0451 (h); 902-227-7284 (c); maryjess.macdonald@srsb.ca

Richelle MacLaughlin, West Antigonish

902-863-1709 (h); 902-870-1937 (c); richelle.maclaughlin@srsb.ca

Rosalee Parker, East Guysborough

902-366-2779 (h); rosalee.parker@srsb.ca

Paula Paul, Mi'kmaq Representative

902-318-3879 (h); paula.paul@srsb.ca

Anne Peters, North Inverness

902-248-2724 (h); 902-224-0444 (c); anne.peters@srsb.ca

Barbara Quirk, Town of Antigonish

902-735-2503 (h); 902-631-5307 (c); barbara.quirk@srsb.ca

Joanne Reddick, African Nova Scotian Representative

902-747-2050 (h); 902-631-4013 (c); joanne.reddick@srsb.ca

Jamie Samson, East Antigonish

902-386-2184 (h); 902-870-3986 (c); jamie.samson@srsb.ca

Correspondence to the Strait Regional School Board

should be sent to:

Joan Bona, Board Secretary

304 Pitt Street, Unit 2, Port Hawkesbury, NS B9A 2T9

If you wish to make a presentation to the Board, send a written request ten days before the date of the meeting at which you wish to appear.

SCHOOL LISTING

Antigonish Education Centre (P-4)

Antigonish P: 902-867-8800; F: 902-867-8804

Bayview Education Centre (P-8)

Port Hood P: 902-787-5220; F: 902-787-5224

Cape Breton Highlands Education Centre / Academy (P-12)

Terre Noire P: 902-235-7500; F: 902-235-7504

Chedabucto Education Centre / Guysborough Academy (P-12)

Guysborough P: 902-533-2288 / 4006;
F: 902-533-3554

Dalbrae Academy (9-12)

Mabou P: 902-945-5325; F: 902-945-5329

Dr. John Hugh Gillis Regional High School (9-12)

Antigonish P: 902-863-1620; F: 902-863-8284

East Antigonish Education Centre / Academy (P-12)

Monastery P: 902-232-2810; F: 902-232-3829

East Richmond Education Centre (P-8)

St. Peter's P: 902-535-2066; F: 902-535-3166

Fanning Education Centre / Canso Academy (P-12)

Hazel Hill P: 902-366-2225; F: 902-366-3502

Felix Marchand Education Centre (P-4)

Louisdale P: 902-345-2560; F: 902-345-2868

H.M. MacDonald Elementary School (P-6)

Maryvale P: 902-863-2096; F: 902-863-0616

Inverness Education Centre / Academy (P-12)

Inverness P: 902-258-3700; F: 902-258-3899

Mulgrave Memorial Education Centre (P-6)

Mulgrave P: 902-747-2710; F: 902-747-3672

Pleasant Bay School (P-6)

Pleasant Bay P: 902-224-2365; F: 902-224-2080

Richmond Education Centre / Academy (5-12)

Louisdale P: 902-345-4949; F: 902-345-4948

SAERC (9-12)

Port Hawkesbury P: 902-625-1929 / 2959
F: 902-625-1868

St. Andrew Junior School (5-8)

Antigonish P: 902-863-3046 / 3047 / 3659
F: 902-863-2273

St. Andrews Consolidated School (P-6)

St. Andrews P: 902-863-2512; F: 902-863-6840

St. Mary's Education Centre / Academy (P-12)

Sherbrooke P: 902-522-2035; F: 902-522-2336

Tamarac Education Centre (P-8)

Port Hawkesbury P: 902-625-6650; F: 902-625-6654

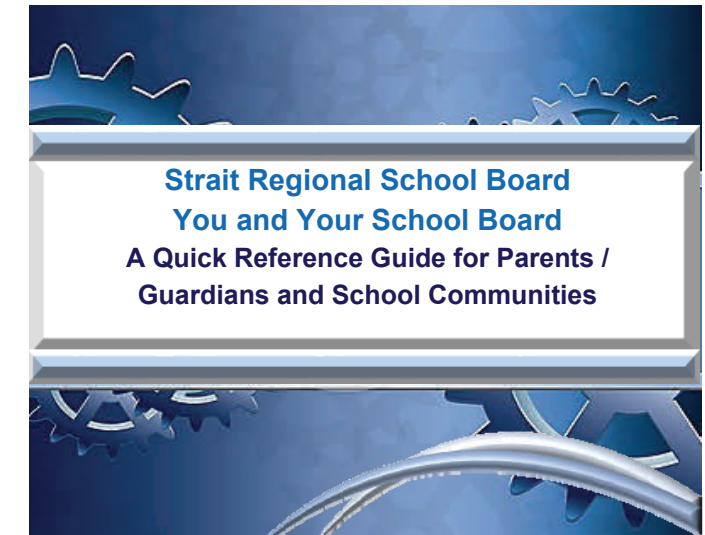
Whycocomagh Education Centre (P-8)

Whycocomagh P: 902-756-2441; F: 902-756-3882

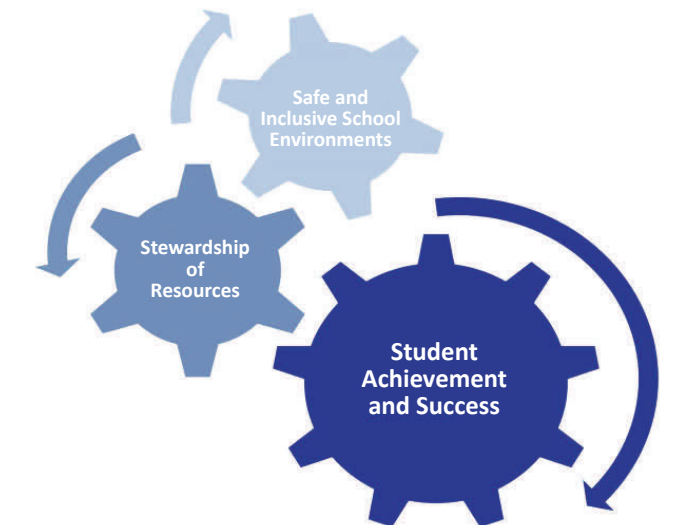
Strait Regional School Board



Excellence in Lifelong Learning



2017 — 2018



Strait Regional School Board
304 Pitt Street, Unit 2
Port Hawkesbury, NS B9A 2T9
902-625-2191 / 1-800-650-4448
902-625-2281 (fax)
srsb@srsb.ca / www.srsb.ca
Twitter @StraitRSB

STRAIT REGIONAL SCHOOL BOARD AT-A-GLANCE

- 6,197 students
- Geographical area of 11,000 square kilometers (approximately)
- 21 schools
- 935 staff (approximately)

MAKING A PRESENTATION TO THE BOARD

Any person or group, except Board employees (who shall communicate with the Board through channels provided for that purpose), may request an opportunity to appear before the Board to express concern and to make proposals on issues within the jurisdiction of the Board. All concerns, with the exception of labour negotiations, litigation respecting the Board, personnel and discipline matters, may be addressed at a public board meeting.

Delegations shall inform the Board Secretary of their desire to appear before the Board, stating in writing the reason for the delegation and any remedy requested of the Board. The delegation must deliver or send the written notice so that it reaches the Board Secretary at least ten (10) days before the date of the meeting at which the delegation wishes to appear. The Chair shall decide which Board Meeting the delegation shall appear before and the Board Secretary shall inform the delegation as to the date of the meeting and the time during the meeting at which the delegation will be received. Delegations must forward copies of their presentation to the Board Secretary for distribution to Board Members 48 hours prior to the meeting. Delegations may appoint up to two spokespersons and no other member of the delegation shall address the Board except with the permission of the Board. Presentations should be limited to 15 minutes. After the spokespersons have presented, the Board Members shall have the opportunity to ask questions of clarification.

OTHER OPTIONS FOR ADDRESSING THE BOARD

Public Question Period: A 15-minute question period is held immediately following Regular Board Meetings to provide an opportunity for the public to address the Board. Questions must relate specifically to items on the meeting agenda.

Correspondence: Correspondence may be forwarded to the Board Chair or the Board Secretary.

BOARD MEETINGS

The Board meets regularly the first Wednesday of the month, 7:00 p.m. in the Board Room, 304 Pitt Street, Port Hawkesbury. Occasionally, meetings are held throughout the region. Notices of changes in venue are placed in local newspapers. There is no meeting in July. The Board's Annual Organizational meeting is the first Wednesday in November. The election of Chair and Vice Chair takes place at this time. The Board's Working Committee meetings are held the third Wednesday of each month, with the exception of July. Notices of changes in venue will be placed on the School Board website when required. These meetings are open to the public. A copy of meeting agendas and a schedule of meeting dates are available from the Board Secretary, at 902-625-7065 or on our website at www.srsb.ca.

BOARD MINUTES

The official records of Board proceedings are maintained at the School Board office. Members of the public may view the official record of Board Minutes by contacting the Board Secretary. Copies of approved minutes are also available on the website.

BOARD MEETING DIGEST

The Board Meeting Digest is published following each Regular Board Meeting. It highlights decisions and actions taken by the Board. A copy of the digest is available on the website, at your local school or from the Board Secretary.

STRAIT REGIONAL SCHOOL BOARD POLICIES

The Strait Regional School Board encourages the participation of students, staff, parents/guardians, school advisory councils, community members and education partners in its policy development and review process. Once a policy is under review, a notice is sent to schools and is published in local papers. The notice invites community input during the four-week 'test-off' period. Copies of draft policies may be obtained at local schools, on the Board website at www.srsb.ca or by calling regional office at 902-625-2191 / 1-800-650-4448. Policies reflect the Board's Vision Statement, Beliefs and Mission Statement. Schools develop policies and procedures within the Board's policy framework. Board policies are available on the website, at your local school or from the Board Secretary.

NEWS RELEASES

Periodically, the Board prepares news releases on items of educational importance. News releases are circulated to the media, all schools and educational partners. Copies are available on the website.

BOARD WEBSITE COMMUNICATION FEATURES

School board information is maintained on our website at www.srsb.ca. If you have any questions, comments or suggestions, or would like to share your ideas with us, please forward an email to srsb@srsb.ca. In addition, you may wish to subscribe to the 'Stay Informed' feature and/or the Board's Twitter page. The 'Stay Informed' feature invites you to subscribe to receive local and provincial education news via email as well as bus route and class announcement information via email and/or text. You may also wish to follow us on Twitter at twitter.com/@StraitRSB to receive tweets related to notable events, Board decisions, good news stories and class cancellations, to name a few.

COMMUNICATIONS WITH THE SCHOOL

Schools use a variety of communication tools to keep parents/guardians and the community up to date and informed including but not limited to newsletters, email, website and the Parent Portal. At the start of the school year, schools provide schedules outlining what to expect at particular times of the year. It is also important to get to know your child's teacher(s), the principal and other staff members who may have some responsibility for your child. By doing so, discussions on your child's progress are much more meaningful.

In an effort to minimize disruptions to student learning and the teaching day, and in accordance with Recommendation #31 of the Report of the Council to Improve Classroom Conditions (April 28, 2017), teachers have up to two business days to respond to emails.

PARENT/GUARDIAN CONCERNS

The Strait Regional School Board recognizes and supports the rights of parents/guardians to advocate on behalf of their children within the public school system. The Strait Regional School Board endorses the resolution of parent/guardian concerns in a respectful, conciliatory and efficient manner at the school and Board levels.

For more information, please refer to the Parent/Guardian Concern Protocol Policy III-A-4 and supporting procedures, PRO III-A-4 including details on requesting a review of, and appealing, a decision.



Not Sure Who to Contact?

Call Deanna Gillis
Coordinator of Communications

at 902-625-2191
or 1-800-650-4448.

SCHOOL ADVISORY COUNCIL (SAC)

A School Advisory Council (SAC) is a legally recognized body comprising of the principal and representatives of parents/guardians, teachers, support staff, students and community members who work together in an advisory capacity to increase the quality of education being provided by the school. For more information, contact your school principal or the Director of Programs and Student Services at 902-625-7083 or 1-800-650-4448.

SCHOOL SUPPORT GROUPS

In addition to a School Advisory Council, many schools in our region have school support groups, such as Home and School. These groups provide a valuable link among the school, the family and the community. Please contact your child's school principal for further information.

STUDENT BEHAVIOUR

In accordance with the Provincial School Code of Conduct Policy, students, parents/guardians, teachers, support staff, principals, and school boards share responsibility for creating a school-wide approach to maintaining a positive, safe, welcoming and inclusive school environment where all students are supported to develop healthy relationships, make good choices, and achieve success in their learning. Cooperation between the school and home is essential in promoting acceptable behaviours and in responding to unacceptable behaviour in a timely and effective manner.

VOLUNTEERS

The Strait Regional School Board values the participation of volunteers in its schools and recognizes that volunteers have a positive impact on student learning and school environments. In accordance with the School Board's Volunteers in the School Policy VI-C-1 and supporting procedures, PRO VI-C-1, a Child Abuse Register Check and Vulnerable Sector Check (formerly a Criminal Record Check) are a mandatory requirement of the screening process. Please contact your school principal if you are interested in volunteering your services.

SCHOOL INSURANCE PROGRAM (SIP)

The School Insurance Program (SIP) provides no-cost basic accident insurance to all registered students during school hours, school activities and travel to and from their school. Additional benefits for 24 hours a day/12 months of the year is also available for a reasonable cost through the Gold Plan option. Complete information on programs and policies are available online at www.sip.ca.

ADDITIONAL EDUCATION CONTACTS

Department of Education and Early Childhood Development

The Honourable Zach Churchill
Minister of Education and Early Childhood Development
PO Box 578, Halifax, NS B3J 2S9
Tel: 902-424-5635; Fax: 902-424-0680; www.ednet.ns.ca

Sherman England, Regional Education Officer
1030 Upper Prince St. Suite 6, Sydney, NS B1P 5P6
Tel: 902-563-2080; Fax: 902-563-3491;
sherman.england@novascotia.ca

Nova Scotia School Boards Association

Nancy Pynch-Worthylake, Executive Director
395-3 Spectacle Lake Drive, Dartmouth, NS B3B 1W8
Tel: 902-491-2888; Fax: 902-429-7405; www.nssba.ca

SCHOOL CALENDAR 2017-2018

2017

Labour Day Monday, September 4
School Orientation Day Tuesday, September 5
First Day of School for Students Wednesday, September 6
International Literacy Day Friday, September 8
Stand Up Against Bullying Day Thursday, September 14
Terry Fox National School Run Day Thursday, September 28
School Based In-Service Friday, September 29
Mi'kmaq Treaty Day Sunday, October 1
Walk to School Week October 2-6
World Teachers' Day Thursday, October 5
Thanksgiving Day Monday, October 9
School Bus Safety Awareness Week October 16-20
Provincial Conference Day Friday, October 27
Take Our Kids to Work Day Wednesday, November 1
National School Psychology Awareness Week November 13-17
Remembrance Day Observed Monday, November 13
National Child Day Monday, November 20
Regional In-Service Day Monday, November 20
Half Day In-service; Half Day Parent/Teacher Thursday, November 30
Last Day of School Before Holiday Break Thursday, December 21

2018

School Resumes After Holiday Break Wednesday, January 3
Family Literacy Day Saturday, January 27
Administration Day (Academies Only) Thursday, February 1
School-Based In-Service Day (Education Centres Only) Thursday, February 1
First Day of Classes (2nd Semester) Friday, February 2
National Teacher/Staff Appreciation Week February 11-17
Nova Scotia Heritage Day Monday, February 19
Last Day before March Break Friday, March 9
School Resumes Monday, March 19
International Day for the Elimination of Racial Discrimination Wednesday, March 21
Marking and Administration Day (P-8) Friday, March 23
Good Friday Friday, March 30
Easter Monday Monday, April 2
Half Day In-service; Half Day Parent/Teacher Thursday, April 5
National Volunteer Week April 15-21
Education Week TBA
Regional In-Service Day Friday, April 27
Speech Odyssey May 11-20
Science and Hearing Awareness Month May
Gaelic Awareness Month May
Victoria Day Monday, May 21
National Aboriginal Day Thursday, June 21
Earliest Possible Date for Graduation Wednesday June 27
Administration Day (9-12) Wednesday, June 27
Administration Day (P-12) Thursday, June 28
Final Day of School Friday, June 29

SCHOOL CANCELLATION

Whenever it is necessary to cancel classes, a notice is broadcast over local radio stations. If the cancellation is due to inclement weather, every effort will be made to have the notice aired by 6:00 a.m. In addition, cancellation information can be accessed via the School Board website at www.srsb.ca.