

**Dr. J. H. Gillis Regional Feeder System School Review
School Options Committee**

Working Meeting

Wednesday, October 26, 2016 – 7:00 p.m.

Dr. John Hugh Gillis Regional High School, Antigonish, Nova Scotia

Attendance

Committee Members:

Voting:

Allan Armsworthy, Dr. J. H. Gillis School Advisory Council Chair
Maria Fraser, AEC School Advisory Council Parent Representative
Karla Chisholm, AEC School Advisory Council Parent Representative
Beth Maloney, SACS School Advisory Council Parent Representative
Minu Sharma, SAJS School Advisory Council Parent Representative
Amanda MacDonald, H.M. MacDonald School Advisory Council Parent Representative
Jacqui Briand, H.M. MacDonald School Advisory Council Parent Representative

Non-Voting:

Terry Broussard, Vice Principal SACS sitting in for Kirk Johnstone, Principal SACS
Jason Dayman, Principal H.M. MacDonald
Wanda Fougere, Principal Dr. J. H. Gillis
April Weaver, Principal AEC
Glenn Austen, Principal SAJS
Bob MacEachern, School Review Facilitator
Leah Duggan, Recording Secretary
Sherman England, SRSB Director of Operations
Kevin Walker, SRSB Coordinator

1. Call to Order (B. MacEachern, Facilitator)

The Working meeting was called to order at 7:09 p.m.

2. Record of Attendance

Mary Anne Burke, St. Andrews Consolidated School Advisory Council Parent Representative and
Angela Penney, Saint Andrew Junior School Advisory Council Parent Representative were not in attendance.

Regrets: Kirk Johnstone, Principal SACS and John Blackwell, Dr. J. H. Gillis School Advisory Council Parent Representative.

3. Additions to Agenda

'Community Representative' will be added as 7.7

4. Approval of Agenda

MOVED and SECONDED (Armsworthy, A./Broussard, T.)

To approve the agenda with amendments

MOTION CARRIED.

5. Adoption of Minutes

Due to this being the initial meeting of the School Options Committee (SOC) there were no minutes to adopt.

6. Business arising from Minutes

Due to this being the initial meeting of the School Options Committee there was no business arising from the minutes. Minutes of key decisions and actions will be taken and approved at a subsequent meeting by the SOC and posted on the Strait Regional School Board website in the school review section.

7. New Business

7.1 Introductions and Overview

Previous to calling the meeting to order, Sherman England provided opening remarks, thanked the committee for their time and introduced Bob MacEachern, SOC Facilitator. Introductions of the SOC Committee took place during Recording of attendance.

Bob MacEachern spoke about the Provincial School Review Policy and how it resulted in the first SRSB feeder review for the SAERC family of schools in 2015-2016.

7.2 Establishment of Group Norms

Bob MacEachern discussed group norms for SOC meetings including starting on time, listening, confidentiality, using a consensus for decision making and participation expectations. Sherman England added that consistency is important when using an alternate for any of the meetings.

7.3 Provincial School Review Policy / SOC Terms of Reference

Bob MacEachern presented "Dr. J. H. Gillis Regional Feeder System" slideshow to provide an overview of the School Review Process. He reviewed the terms of reference with the SOC.

Committee members are to review the School Review Policy and the Dr. J. H. Gillis Feeder System Review in preparation of future meetings.

7.4 Document Review

Sherman England reviewed the contents of the binders provided to all members of the SOC, Each binder contain the following:

- a) Provincial School Review Policy
- b) Recommendation to Review: Dr. J. H. Gillis Feeder System
 - a. Terms of Reference
- c) SRSB Long-Range Outlook
- d) School Information Profiles
 - a. Antigonish Education Centre
 - b. Dr. J. H. Gillis Regional High School
 - c. H. M. MacDonald Elementary School
 - d. St. Andrew Junior School
 - e. St. Andrews Consolidated Elementary School

7.5 Public Meeting 1

The first public meeting is to provide information regarding the School Review process. Bob MacEachern and the SOC Chair will present information to those attending the public meeting held on Tuesday, November 15, 2016.

7.6 Election of Chair

There was a consensus to defer the election of SOC Chair until the next meeting.

7.7 Community/Business Representative

The SRSB will continue to seek out a Community/Business Representative(s) to serve on the SOC.

8. Reports, correspondence, communications

A contact list was distributed of all SOC members.

9. Future meetings; and

- a. Working Meeting – Monday, November 7, 2016 at Dr. J. H. Gillis at 7:00 p.m.
- b. Public Meeting – Tuesday, November 15, 2016 at Dr. J. H. Gillis at 7:00 p.m.

10. Adjournment.

MOVED (Armsworthy, A.)

To adjourn the meeting at 8:25 p.m.

MOTION CARRIED

**BOB MACEACHERN
SCHOOL REVIEW FACILITATOR**

**LEAH DUGGAN
RECORDING SECRETARY**